

## OFFICE OF THE SUPERINTENDENT

1010 ENFIELD STREET • ENFIELD, CONNECTICUT 06082 TEL: 860.253.6531 • FAX: 860.253.6515

December 1, 2017

Mrs. Suzanne Olechnicki, Town Clerk Enfield Town Hall 820 Enfield Street Enfield, CT 06082

Dear Mrs. Olechnicki:

A quorum of the Enfield Board of Education will attend a CABE New Board Member and Leadership Conference workshop on Thursday, December 7, 2017 at the Sheraton Hartford South Hotel located at 100 Capital Boulevard, Rocky Hill. This is a workshop and not a Board meeting. No Board actions will occur and no Board minutes will be taken.

cc: BOE Members